



VANCOUVER ATHLETIC FC

Role Title: Equipment Collection Volunteer
Position Type: Volunteer Position
Reports To: Director, Equipment, Club wear & Purchasing
Approximate Hours: 3 hours per year
Timings: March and April
Number of Positions

Role Detail

To provide support to the Equipment Coordinator and Director of Equipment, Club Wear and Purchasing to ensure all uniforms and associated equipment are returned by the teams at the end of the season.

Assistance in the collection of all items at the end of the season, working with the coaches to ensure all items on the check list are received and in good condition. This includes;

- Working with the Equipment Coordinator to prepare the site for the arrival of team representatives.
- Ensuring each bin is returned and checked for all items, making sure all equipment is in good condition and uniforms are all clean.
- Ensuring any uniforms that are not clean are sent back with the team to wash and agree a time when they will be returned to their bins.
- Update the inventory list , identifying any missing items and reporting them to the Equipment Coordinator or Director of Equipment , Club Wear and Purchasing so that replacements can be ordered.