



VANCOUVER ATHLETIC FC

Role Title: Field Equipment Coordinator
Position Type: Volunteer Position
Reports To: Director, Equipment, Club wear & Purchasing
Approximate Hours: 62 hours per year
Timings: Throughout the calendar year

Role Detail

To provide support to the Director of Equipment, Club wear and Purchasing for all field equipment needs.

Ensure all equipment is in good working order and available at the correct locations throughout the year.

Responsible for ensuring all equipment is distributed to the correct locations for the beginning of the seasons and collected at the end of the season.

Ensuring all equipment is ready for collection before a game and returned at the end of the game following the VAFC game equipment management process.

Responsible for ensuring that there is field lining paint available, that it is in good working order and ready for use.

Advise the Equipment Manager of any new purchase requirements and assist in the review and storage of orders.

Responsible for coordination and management of all equipment inventory.

Accountable for all equipment and net maintenance throughout the year.