



Role Title:	Photograph Day Assistant
Position Type:	Volunteer Position
Reports To:	Club Administrator
Approximate Hours:	3 - 4 hours per year
Timings:	To be confirmed
No of positions:	12

## Role Detail

As part of club membership each player will be invited to a photograph session where he/she will have a team and an individual photograph taken and will be given a copy with the opportunity to order more. There will be 3 or 4 Photograph day sessions within the season and these will be separated into the following groups;

### **House Players/Teams**

### **Divisional Girls Players/Teams**

### **Divisional Boys Players/Teams**

There is a requirement for volunteers to assist the club administrator in the photo sessions throughout the day in 2 – 3 hourly shifts to ensure;

- The venue is ready for the photographer to attend.
- Assist with the photographers set up where required.
- Ensure teams arrive within their allotted time schedules and are ready for the photographer when called.
- Answer any questions from parents/players on the day.
- Handover any information to the persons attending the next shift.
- Assist with any photographer queries.
- Help with the tidy up at the end of the day.